

INTRODUCTION

Bijeswori School is an independent and a non-government private institution. It is being developed as an institution of higher learning and is dedicated to maintain high standards of academic excellence. Bijeswori School takes pride in consistently bringing outstanding academic results. This goes on to reflect that we are an institution which is supported, trusted and fully co-operated by our students, the parents, and our well-wishers.

The school was registered under HMG - Ministry of Education and Culture, District Education Board at Bijeswori, Kathmandu in 1981 A.D. Prior to that, the school had been educating children from Kindergarten to Grade VII with the spirit and desire for excellence. After years of dedication and careful planning, and with a clearer perspective towards the changes happening in the educational field, the founder of Bijeswori School led the institution towards innovative direction by upgrading to secondary level.

The school fully committed with its mission and policy operates by setting up different levels, where we carry each function autonomously, under the guidance of the school. Furthermore, these levels operate under the supervision of the Academic Council. There are different

subject committees under each level to recommend and supervise the curriculum of the programs and the changes that is to be done. In the context of establishing Bijeswori School, adequate legal provisions are incorporated authorizing the school to formulate and amend its own rules and regulations, in relation to organizational, administrative, personal and academic matters as and when deemed necessary.

MISSIONS

Education should reflect excellence, resulting in the overall development of the learners for a better development of their lives and society. With these purposes in mind, Bijeswori School endeavors to:

- Promote all-round development of students' abilities and personalities.
- While teaching, provide students a serene environment for their academic, social and life skills, through discipline in an interactive and friendly atmosphere.
- Develop an awareness of the role of education and its applications by comprehending problems and their solutions in contemporary societies.
- Enable students to cope with rapid changes occurring in and around society by teaching them in a congenial environment, paying attention to their individual abilities, and moulding their efforts with newly acquired skills to become caring and responsible members of the larger world.
- Spread knowledge to understand, respect and preserve the hitherto social, cultural and scientific heritages of human civilization.
- Apply the latest academic techniques and methodologies that will enable students to master the English language; mathematical ingenuity; computer skills and many more.
- Encourage students to be inquisitive, imaginative, independent thinkers in order to communicate efficiently through a wide range of oral, visual and written approaches.
- Disclose the efforts of students to parents in an open and friendly atmosphere to manifest appreciation and support for one another.
- Produce students of high caliber and establish a sound community in which understanding and wisdom can flourish.



**BIJESWORI
SECONDARY SCHOOL**

Bijeswori, Swoyambhu Marga, Kathmandu, Nepal
Tel: 4272418, 4288944
Email: bbschool_nepal@yahoo.com
www.bbschool.edu.np



**QUALITY
EDUCATION
IS OUR
COMMITMENT**



**BIJESWORI
SECONDARY SCHOOL**



concepts on **LEARNING**

- Learning is a set of self-satisfying activities that leads to a sense of empowerment.
- Learners should be active in the attainment of knowledge.
- Learners should feel individually recognized, cared for and nurtured in a manner that reduces their sense of fear and create an environment favorable for learning.
- Learners should be actively involved in determining the quality of their work and the contributions to the school.
- Learners should understand that the attainment of new knowledge and skills enable them to share the same with others, developing greater understanding of ideas and feelings.
- Learners should know that learning takes time and continuous practice.
- Learning activities should focus more on practical aspects of the knowledge passed on to the learners.
- Tutors should have a sound knowledge of child psychology and individual differences in the class.
- Learning activities should encourage learners to experiment with new ideas and approaches in an innovative way.

SCHOLARSHIP provision

"Child shows the man, as morning shows the day," is what we guide our children for their future career. Thus we believe that promising, talented and needy students should not be deprived of education on the basis of their poor economic background. Hereby, Bijeswori School provides Scholarship Schemes for the Lower Secondary/Secondary level students.

The following criteria ought to be met for the Scholarship eligibility:

- Once enrolled at Bijeswori Secondary School, students scoring 85% or above shall receive Term-wise full scholarship (100% Fee Waived).
- The student, who deserves 'The Best Student of the Year', shall receive a full scholarship (100% Fee Waived) for the upcoming academic session.

infrastructure **FACILITIES**

Bijeswori Secondary School believes in providing quality education to students. Beside theory classes, it encourages students to participate in various practical classes & Lab visits, Extra Co/Curricular Activities and Sports. These activities and endeavors will certainly help students to excel in the field of their interest. To fulfill their aspirations, the institution provides students with the following infrastructural facilities.

- **Computer Lab:** A highly sophisticated computer lab with latest programs.
- **Class Room:** Cozy classrooms with comfortable seating arrangements.
- **Library:** Full-fledged library with adequate textbooks and reference books, recent issues of journals, magazines, newspapers and a wide range of children books.
- **Transportation Facilities:** School bus at reasonable price.

code of **CONDUCTS**

We strive to provide an academic environment for academic achievements as well as the growth and development of positive self-esteem. For the students to learn and for the faculty to teach, an atmosphere encouraging to learning must be maintained. The school discipline policy is for the benefit of all the concerned. The policy protects the well being of students and seeks to maximize opportunities for a positive learning environment for all students. The faculty and management of the school will always try to maintain a warm and supportive relationship while taking reasonable measures to any form of misbehavior. Depending upon the seriousness along with the repetitive breaches of rules and regulations, the school reserves the right to expel the concerned student without any prior notice. The rules and regulations regarding discipline will be issued separately to each student during his/her orientation session.

All visible and invisible, foreseeable and unforeseeable conflicts that may arise will be settled by the management committee which reserves the complete authority on the course of actions taken.

teaching **METHODOLOGY**

The Bijeswori Secondary School believes that all students have the right to quality education and the opportunities that comes from it. This will undoubtedly help develop their potential as individuals and make them better citizens in a democratic society. Therefore, the school has careful thought of the individual needs of the students and also understands that it will eventually help our nation in adopting up-to-date teaching methodologies.

- Class Lectures
- Group Discussions
- Case Studies
- Presentation
- Practical Exercises
- Laboratory Works
- Project Works
- Field Trips

school **FEES**

Fees are to be paid for 12 (twelve) months from Baishakh to Chaitra. Admission fees will not be charged to students who were enrolled in the previous year. However, annual fees will be charged to all the students.

Tuition fees are collected from Monday to Friday. Bills are usually to be paid before the 15th of the running month. If the bills are not cleared by the 15th, a fine of Rs.1/- (One Rupee) will be charged per day. Or, if a student fails to pay the fees for the three consecutive months, his/her name will be eliminated from the school register. The bill must be presented at the time of making the payment.

school **CLUB**

The Sports Club of the school is actively involved in organizing as well as participating in various sports programs and events. The school has the policy of promoting sportsmanship among its students. A playground for sports activities like Badminton and Table Tennis are set up inside the school premises. Whereas, students will also be engaged with Futsal and for that they will be taken to a nearby futsal ground.

admission **PROCEDURE**

- Admission forms along with the Prospectus shall be made available at the administrative office of the school on the payment of Rs. 100/-.
- Forms will be distributed from 9:00am to 4:00pm during school days.
- An entrance test of one hour in English, Nepali, Mathematics and Science shall be taken to assess the ability of the student.
- Final selection shall be made on the basis of interviews.
- The following documents should be submitted for admission:
 1. Mark Sheet
 2. Character Certificate
 3. 4-passport size photos
 4. Migration Certificate (for the migrating students only)

evaluation **PROCEDURE**

- Course-wise evaluation of students' performance.
- Performance of a student shall be assessed by continuous tests.
- Evaluation is done on the credits and traits as mentioned in the progress report card.

Evaluation is made on a four-point grading system as follows:

INTERVAL IN PERCENTAGE	GRADE	DESCRIPTION	GRADE POINTS
90 to 100	A+	OUTSTANDING	4.0
80 to below 90	A	EXCELLENT	3.6
70 to below 80	B+	VERY GOOD	3.2
60 to below 70	B	GOOD	2.8
50 to below 60	C+	SATISFACTORY	2.4
40 to below 50	C	ACCEPTABLE	2.0
30 to below 40	D+	PARTIALLY ACCEPTABLE	1.6
20 to below 30	D	INSUFFICIENT	1.2
0 to below 20	E	VERY INSUFFICIENT	0.8

admission **ELIGIBILITY**

- **Observation:** Candidates should submit their report card and character certificates if they are coming from another school.
- **Admission test:** An admission test of one hour will be held to examine the candidates' proficiency in English, Nepali, Mathematics and Science.
- **Interview:** The passed candidates from the admission test will be selected for the interview inside the school premises.
- Minimum of 50% marks in aggregate and minimum of 50% in Nepali, English and Math is essential for lower secondary and secondary level programs.

school **UNIFORM**

The school has prescribed the following uniforms and expects everyone to be dressed neatly and in proper form:

GIRLS		BOYS	
Shirt	White	Shirt	White
Skirt	Grey	Pants	Grey
Sweater	Maroon	Sweater	Maroon
Coat	Maroon Blazer (for Class IV to X)	Coat	Maroon Blazer (for Class IV to X)
Shoes	Leather Black	Shoes	Leather Black
Socks	Grey	Socks	Grey
Ribbons	White		

*Note: sports dress on Thursday and Friday

Students are encouraged to come to school in proper school uniform. No other accessories such as styled hair, ornaments and cosmetics will be entertained. Students unable to follow these are liable to punishment. It is compulsory to wear the school necktie, belt and badge by all students. Students have to purchase these items from the school office itself.

